

IDEA Public Schools

RELOCATION AND HOUSING ALLOWANCE POLICY



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- (a) In order to address the financial concerns employees may have regarding an employment

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Employees shall be made aware, prior to their relocation, of the realistic expectation of the duration of such relocation. If a temporary relocation later is determined by IDEA Administration to be a permanent relocation or “unde

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In consideration of the allowance disbursed to me by IDEA Public Schools in connection with expenses incurred for my relocation from _____ to _____, I, _____, hereby promise to return to IDEA Public Schools any such funds provided to me in the event that my employment with IDEA Public Schools is voluntarily (e.g., resign) or involuntarily (e.g., dismissed for cause) terminate within twelve (12) months from the date of this promissory note.

As permitted under applicable law, I authorize IDEA Public Schools to deduct the full amount thereof from my final salary or wages earned.

Employee Name

Employee Signature

Date