

#15-RFP-FOL-

Bid Information				
Bid Owner	Daniel Garza			
Email	daniel.garza2@ideapublicschools.org			
Bid Number	#15-RFP-FQL-2021			
Title	Lawn Maintenance			
ssue Date April 16, 2021				
Pre-Proposal Conf.	April 30, 2021 at 2 pm via web @ http://bluejeans.com/9566782403			
Close Date / Turn In	May 7, 2021 no later than 3pm via mail			
	Subject line: #15-RFP-FOL-2021 Lawn Maintenance			
	IDEA PUBLIC SCHOOLS			
	ATTN.: Facilities Department			
	2115 W. Pike Blvd			
	Weslaco, TX 78596			
Bid Packages Available	Weblink@ideapublicschools.org			
Bid Questions to:	Eda Pruneda			
Email:	elda.pruneda@ideapublicschools.org			
Telephone	956-678-2403			
Supplier Information				
Company Name				
Contact Name				
Address				
Telephone				
Fax				
Email				
By Submitting your respo	onse, you certify that you are authorized to represent and bind your company.			
Sgnature	Date			
Bid Notes				
Any questions or inquirie	es to this solicitation shall be made no later than May 3, 2021			

and conditions pertaining to this proposal. Interested vendors shall fill out and submit proposal, via mail, by the deadline. IDEA Public Schools will select the proposal(s) that provide(s) the best value to IDEA Public Schools in accordance to the awarding criteria contained in this solicitation. In further information is needed please contact the Facilities Department for further assistance.

NOTICE TO OFFERORS

Proposals shall be submitted in an envelope marked on the outside with the vendor address, #15-RFP-FOL-2021 Lawn Maintenance

> IDEA Public Schools ATTN: Elda Pruneda A.D. Facilities Finance and Procurement 2115 W. Pike Blvd. Weslaco, TX 78596 Telephone: 956-678-2403

BACKGROUND

IDEA Public Schools is a growing network of tuition-free K-12 public charter schools serving more than 45,000 students in 79 schools throughout the Rio Grande Valley, San Antonio, Austin, El Paso, Tarrant County, Houston, and Baton Rouge, LA. IDEA is committed to "College for All Children" and has sent 100% of its graduates to college for six consecutive years.

FUNDING

IDEA Public Schools is a 501(c)(3) non-profit organization. Funding for IDEA Public Schools operations and programs are provided through fundraising, philanthropic grants, state and federal funding.

SERVICES SOLICITED

The following instructions by IDEA Public Schools are intended to afford vendors an equal opportunity to participate in the contract. IDEA Public Schools is soliciting a Request for Proposal (RFP) for lawn maintenance.

- 1.1 Before submitting an offer to this solicitation, the vendors shall familiarize themselves with all parts of this solicitation because these parts become a part of any resulting contract.
- 1.2 Vendors

- 1.6 IDEA Public Schools expects that all proposals will remain valid for the term of this proposal.
- 1.7 Award to vendor(s) will be for two years with a possible one year extension upon mutual agreement of IDEA Public Schools and the vendor.
 - 1.7.1 Multiple vendors may be awarded to meet pricing needs.
- 1.8 Proposed price should be firm (fixed). Proposer should include the pricing for the 2021-2022 school year. If contract is **extended** and costs increase due to the increase in fuel, increase in service, demand, etc., the proposer must issue a document to IDEA explaining the price increase and suspected length of time the increase will be in effect.
- 1.9 The vendor shall certify that no federal or state suspension or debarment is in place, which would preclude receiving a state or federally funded award.

1.10

- 1.10.1 Waive minor deviations from the specifications when it is determined that the total cost to the IDEA Public Schools of the deviating proposal is lower than the lowest conforming proposal which meets all aspects of the specifications, and the overall function of the goods or services, or both, specified in the deviating proposal is equal to or greater than that of the conforming proposal.
- 1.10.2 Waive any defect, irregularity or informality in any proposal procedure.
- 1.10.3 Reject any or all proposal0912 0 612 792 reW* nBT/F1 10.02 Tf1 0 0 1 138.2 405.7 Tm0 792 reW* nBT/F1 10.02470 (

PAYMENT TERMS

Payment will be issued upon review and approval of invoice within 30 days. Invoices shall be fully documented as to labor, materials and equipment provided. Orders will be placed by the IDEA Public Schools - Purchasing Department and must be given a Purchase Order Number to be valid. No payments shall be made on invoices not listing a Purchase Order Number.

8 Paso	Rio Vista	210 N. Rio Vista Dr	Socorro TX 79927	
8 Paso	Mesa Hills	405 Walleberg	El Paso, Texas 79912	Additional property
8 Paso	Horizon Vista			

Respondents who can meet the technical specifications for quality and other terms of this proposal package, and who are not debarred and/or suspended from conducting business with district, federal and state funded agencies are invited to respond. A prospective respondent must affirmatively demonstrate respondent respondent must affirmatively demonstrate respondent to respondent, by submitting a proposal, represents to IDEA Public Schools that it meets the following requirements:

- Ø Possess or is able to obtain adequate financial resources as required to perform under this RFP
- Ø Is able to comply with the required or proposed RFP
- Ø Have a satisfactory record of integrity and ethics
- Ø Be otherwise qualified and eligible to receive an award
- Ø Be in good standing with the applicable national or state associations

Procurement of these items shall be in accordance with the IDEA Public Schools procurement policies and general terms as follows:

- Ø IDEA Public Schools reserves the right to accept or reject any or all proposals received or to cancel or extend in part or its entirety, this Request for Proposal, or make multiple or partial awards.
- Ø Award of purchase agreement or contract shall be made only to a responsible respondent(s), i.e., a respondent who has demonstrated competence to deliver the specified goods/services, a proven record of business integrity and ethics, and the ability to meet the requirements of this RFP
- Ø When submitting proposals, it is required that the respondent have the necessary professional experience, prior

any of its principles, are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in a procurement by any Federal department or agency.

Ø Prior to award of any purchase agreement or contract, a

b)	Fixed Price Period: The awarded contractor must hold the accepted prices and/or costs for the entire contract period. Any adjustment to prices and/or costs at the beginning of a contract renewal period will be negotiated between IDEA and the vendor.	
	BONUS POINTS - VENDOR OFFERING 482 1 \$222.2 \$530 BOR OFFERING 4	

RFP RESPONSE FORMAT AND CONTENT

- 1. Page/Items to return/include.
 - Ø Title Page
 - Ø Table of Contents
 - Ø Business Identification
 - Ø Additional Requirements
 - Ø Compliance with Specifications
 - Ø Past Performance/Demonstrated Effectiveness/References
 - Ø Evaluation Requirements
 - Ø Cost Proposal
- 2. Documentation must be complete. A respondent

NOTICE TO

ATTACHMENT A

REFERENCE SHEET

ATTACHMENT B

CERTIFICATION OF RESPONDENT

I, the undersigned, submit this quote/bid and have read the specifications, which are a part of this solicitation. My signature also certifies that I am authorized to submit this quote/bid. Sign as a representative for the firm, and carry out services solicited in this solicitation:

Signature	of	Authorized	Agent:
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Printed Name and Title of Agent:	
Name of Firm:	
Address:	
Telephone Number:	
FAX Number:	
Contact Person:	
Email Address (if applicable):	

ATTACHMENT C

CERTIFICATION REGARDING DRUG-FREE WORKPLACE

This certification is required by the Federal Regulations Implementing Sections 5151-5160 of the Drug-Free Workplace Act, 41 U.S.C. 701, for the Department of Agriculture (7 CFR Part 3017), Department of Labor (29 CFR Part 98), Department of Education (34 CFR Parts 85, 668 and 682), Department of Health and Human Services (45 CFR Part 76).

The undersigned subcontractor certifies it will provide a drug-free workplace by:

- Publishing a policy statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the consequences of any such action by an employee;
- Establishing an ongoing drug-free awareness program to inform employees of the dangers of drug abuse in the -free workplace, the availability of counseling,

ATTACHMENT D

CERTIFICATION REGARDING CONFLICT OF INTEREST

By signature of this bid proposal, Respondent covenants and affirms that:

- X No manager, employee or paid consultant of the Respondent is a member of the Board, or an employee of IDEA Public Schools;
- X No manager or paid consultant of the Respondent is married to a member of the Board, the CEO, or an employee of IDEA Public Schools;
- X No member of the Board, the CE

ATTACHMENT E

EQUAL OPPORTUNITY AND NONDISCRIMIANTION

The (Name) promotes employment opportunity through a progressive program designed to provide equal opportunity without regard to race, color, sex, religion, national origin, age, disability, or political affiliation or belief. Additionally, discrimination is prohibited against any beneficiary of programs funded under Title I of the

immigrant authorized to work in the United States, or his/her participation in any WIA Title I financially assisted program or activity. (Name) conforms to all applicable federal and state laws, rules, guidelines, regulations, and provides equal employment opportunity in all employment and employee relations.

EEO Laws, Rules, Guidelines, Regulations

(Name) provides equal opportunities consistent with applicable federal and state laws, rules, guidelines, regulations, and executive orders. Such regulations include:

- Title VI of the Civil Rights Act of 1964, as amended, which prohibits discrimination under any program or activity receiving federal financial assistance.
- Title VII of the Civil Rights Act of 1964, as amended, and its implementing regulations at 29 CFR Part 37 which prohibit discrimination based on race, color, religion, sex, or national origin in any term, condition or privilege of employment.
- Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals because of disability.
- Age Discrimination in Employment Act of 1967, as amended, which prohibits discrimination against individuals 40 years of age and older.
- Americans with Disabilities Act of 1990, which prohibits discrimination against qualified individuals with disabilities.
- Age Discrimination Act of 1975, as amended, which prohibits discrimination based on age in programs receiving federal financial assistance.
- Texas Commission on Human Rights Act, as amended, which prohibits discrimination in employment based on race, color, handicap, religion, sex, national origin, or age (40-70).
- Equal Pay Act of 1963, as amended, which requires equal pay for men and women performing equal work.
- Pregnancy Discrimination Act of 1978, which prohibits discrimination against pregnant women.

(Name) is committed to promoting equal employment opportunity through a progressive program designed to provide equal opportunity without regard to race, color, sex, religion, national origin, age, disability, or political affiliation or belief. (Name) takes positive steps to eliminate any systematic discrimination from personnel practices. (Name) recruits, hires, trains, and promotes into all job levels the most qualified persons without regard to race, color, religion, sex, national origin, age, or disability status.

Staff at all levels is responsible for active program support and personal leadership in establishing, maintaining, and carrying out an effective equal employment opportunity program.

Name of Organization/Firm

Signature of Authorized Representative

Date

Print Name and Title of Authorized Representative

ATTACHMENT F



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CERTIFICATION REGARDING DEBARMENT