IDEA Public Schools and affiliated entities (IDEA) is accepting proposals from organizations that are qualified and experience in the development of test preparation materials for Florida, Louisiana, and Texas state assessments and Advanced Placement (AP) exams. IDEA's national Program Team designs the curriculum used in all IDEA classrooms with the goal of ensuring all IDEA scholars have access to rigorous instructional materials that adequately prepare them for the end-of-year exams for each course in which they're enrolled. To this end, the IDEA Program Team develops a 5-week unit for each course that culminates in a state assessment or 8men (h)-4 en33.55eete These u2 (e)dits are designed to promo e ac4 ((hd)-4 (e)-1 (mic)4 (ac)4 (h)-3.9 (i)10 (e)-1 (u)3 (de)4 (n)-1 (m)6 (t)-4 (a8me)-1 (n)-d)6 level scores on the assessments and meet their academic goals.

The Test Preparation Materials will be used to:

- Aid the Program Team in developing STAAR Success, LEAP Success, FSA Success, and AP Success Units
- Provide daily lesson materials for teachers whose students are preparing for a state or national assessment
- Provide additional instruction during small group instruction, Saturday School, and after-school tutoring.

IDEA reserves the right to revise and amend the specifications prior to the date set for the receipt of proposals. Respondents are requested to clarify any ambiguity, conflict, discrepancy, omission or

vill be made to send addenda issued to the parties known to have been

Proposal, to contact IDEA to determine if addenda were issued and, if so, to obtain such addenda for attachment to the Proposal.

Please contact _____
to submit questions or comments concerning this solicitation, or to determine if addenda were issued

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11.

h. Vendor shall provide information on any costs that IDEA may incur related to the requested services. Vendor must specify all costs (e.g., administrative fees, processing fees, etc.) associated with providing the services requested herein. Vendor will provide a complete fee and cost detail supporting all elements of its Proposal. The cost detail must include a narrative for each fee or cost element. If Vendor does not expect IDEA to incur any costs, the Proposal shall state "No costs to IDEA."

i. IDEA is exempt from federal excise tax, state, and local tax. Do not include tax in cost projections. Any taxes included in cost projections will not be included in the tabulation of any awards.

j. Any Proposals submitted in response to this RFP will be irrevocable upon the closing time and remain open for acceptance for 90 days from the

prepared by IDEA, along with Addenda to this RFP, if applicable, will be posted on the Tyler Munis Self Service website.

Oral answers provided by IDEA, or its agents shall not be binding. No modification or amendment to this RFP shall be valid unless it is set forth in writing, via a signed addendum or amendment from IDEA.

5.

IDEA expects Vendors to be thoroughly familiar with all specifications and requirements of this RFP. Vendor's failure or omission to examine any relevant form, article, site, or document will not relieve Vendor from any obligation regarding this RFP. By submitting a Proposal, Vendor is presumed to concur with all terms, conditions, and specifications of this RFP. Any exception must be clearly defined and referenced to the proper paragraph in this RFP. Objections considered by IDEA as excessive or affecting vital terms may reduce or eliminate Vendor's prospects for award.

6.

Proposals will represent a true and correct statement and shall contain no b

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10. The agreement resulting from this solicitation will be in effect for an initial term of one year (1) from the date of award or such date established by the agreement. The parties, by mutual consent, may renew the agreement for up to two (2) additional one (1) year periods. In addition, IDEA reserves the right to extend the contract for an additional sixty (60) days beyond the final expiration date, if necessary, to ensure no lapse in service.

11. Members of the public having complaints regarding the IDEA's purchasing procedures or

		assessment aligned activities and questions
English Language Arts	4th Grade STAAR Reading	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions
English Language Arts	5th Grade STAAR Reading	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions
English Language Arts	6th Grade STAAR Reading	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions
English Language Arts	7th Grade STAAR Reading	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions
English Language Arts	8th Grade STAAR Reading	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions
English Language Arts	English I STAAR End of Course Exam	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions
English Language Arts	English II STAAR End of Course Exam	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions
Mathematics	3rd Grade STAAR Math	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions Student Facing and Teacher Guides for STAAR prep
Mathematics	4th Grade STAAR Math	Lesson plans, teacher guide, assessments, answer keys, standards and state

		assessment aligned activities and questions Student Facing and Teacher Guides for STAAR prep
Mathematics	5th Grade STAAR Math	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions Student Facing and Teacher Guides for STAAR prep
Mathematics	6th Grade STAAR Math	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions
Science	5th Grade STAAR Science	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions Student Facing and Teacher Guides for STAAR prep
Science	8th Grade STAAR Science	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions Student Facing and Teacher Guides for STAAR prep
Science	Biology STAAR End of Course Exam	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions Student Facing and Teacher Guides for STAAR prep
Social Studies	8th Grade STAAR Social Studies	Review videos with practice questions; state assessment aligned activities and questions; software (personalized, adaptive, other); review books

Social Studies	U.S. History STAAR End of Course Exam	Digital review course modules aligned to state standards; software (personalized, adaptive, other); review books

English Language Arts	3rd Grade LEAP 2025 English Language Arts	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions
English Language Arts	4th Grade LEAP 2025 English Language Arts	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions
English Language Arts	5th Grade LEAP 2025 English Language Arts	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions
English Language Arts	6th Grade LEAP 2025 English Language Arts	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions
English Language Arts	7th Grade LEAP 2025 English Language Arts	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions
English Language Arts	8th Grade LEAP 2025 English Language Arts	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions

Mathematics	6th Grade LEAP 2025 Math	Student Facing and Teacher Guides for LEAP prep

		Student Facing and Teacher Guides for LEAP prep
Science	8th Grade LEAP 2025 Science	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions Student Facing and Teacher Guides for LEAP prep
Science	Biology LEAP 2025	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions Student Facing and Teacher Guides for LEAP prep
Social Studies	3rd Grade LEAP 2025 Social Studies	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions Student Facing and Teacher Guides for LEAP prep, Digital review course material

Social Studies	6th Grade LEAP 2025 Social Studies	Lesson plans, teacher guide, assessments, answer

English Language Arts	6th Grade LEAP 2025 English Language Arts	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions
English Language Arts	7th Grade LEAP 2025 English Language Arts	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions
English Language Arts	8th Grade LEAP 2025 English Language Arts	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions

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		assessment aligned activities and questions Student Facing and Teacher Guides for LEAP prep
Science	6th Grade LEAP 2025 Science	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions Student Facing and Teacher Guides for LEAP prep
Science	7th Grade LEAP 2025 Science	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions Student Facing and Teacher Guides for LEAP prep
Science	8th Grade LEAP 2025 Science	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions Student Facing and Teacher Guides for LEAP prep
Social Studies	3rd Grade LEAP 2025 Social Studies	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions Student Facing and Teacher Guides for LEAP prep, Digital review course material
Social Studies	4th Grade LEAP 2025 Social Studies	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions Student Facing and Teacher Guides for LEAP prep,

		Digital review course material
Social Studies	5th Grade LEAP 2025 Social Studies	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions Student Facing and Teacher Guides for LEAP prep, Digital review course material
Social Studies	6th Grade LEAP 2025 Social Studies	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions Student Facing and Teacher Guides for LEAP prep, Digital review course material
Social Studies	7th Grade LEAP 2025 Social Studies	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions Student Facing and Teacher Guides for LEAP prep, Digital review course material
Social Studies	8th Grade LEAP 2025 Social Studies	Lesson plans, teacher guide, assessments, answer keys, standards and state assessment aligned activities and questions Student Facing and Teacher Guides for LEAP prep, Digital review course material

English Language Arts	6th Grade FSA English Language Arts	Lesson plans, teacher guide, assessments, answer keys, standards and state

		assessment aligned activities and questions
Mathematics	6th Grade FSA Mathematics	Student Facing and Teacher Facing Guides for FSA. Print-based and Digital encouraged.
Social Studies	Pre-AP World History and Geography	Text, student and teacher facing aligned activities, assessments, answer key; social studies writing guides/supports, source-dependent practice and questions

English Language Arts: Texas Only	AP English Language & Composition	Lesson plans, teacher guide, assessments, answer keys, standards and AP assessment aligned activities and questions
English Language Arts: Texas Only	AP English Literature & Composition	Lesson plans, teacher guide, assessments, answer keys, standards and AP

modules and student-facing, test prep materials.

Proposal Opening is scheduled for . A formal “opening” will not be held and pricing will not be read. Trade secrets and confidential information contained in proposals

completion of oral presentations or discussions, Proposers may be requested to revise any or all portions of their proposals.

	The quality and comprehensiveness of the instructional materials designed to address the Scope of Service
	Ease of usability for the curriculum designer to create a review unit and for the teacher to utilize the materials
	Significant experience in the development of test preparation materials
	Overall Cost
	An articulated commitment to achieving desired student achievement results and a proven record of results

: Proposals must be submitted using this document only and must be submitted on or before the hour and date specified. Late submittals will be returned unopened.

: All Proposals become the property of IDEA. As a governmental entity, the Texas Public Information Act applies to this solicitation. Accepted proposals and any subsequent award will generally be a public record. Proprietary material must be clearly marked as such.

: IDEA reserves the right to reject and and/or all submittals, to award contracts as mayappear advantageous to IDEA, and to waive all formalities in the procurement process. Written notice of award mailed or otherwise furnished to the successful respondent results in a binding contract without further action by either party.

: Proposal evaluation will be completed based on the information provided by Vendors. It is very important that Vendor provide all required information asioart(p)10 noirermaio I-0.008 Tc 73

pursuant to IDEA's open enrollment charter. This Agreement is further conditioned on continued allocation of funds by the IDEA's Board of Dir

providing services to IDEA. Vendor may also be required to provide a list of personnel who will be assigned to do the work. When requested, this information must be furnished within 48 hours and shall apply to any new personnel due to employee turnover.Vendor shall certify to IDEA that all employees assigned to work under a contract have successfully passed a criminal background check, prior to assignment. Any person or persons not acceptable to IDEA shall be prohibited from working on the contract.

: It is acknowledged and agreed that Vendor's services to IDEA are unique, which gives Vendor a peculiar value to IDEA and for the loss of which IDEA cannot be reasonably and adequately com (e)-1 ohpntrIt.-713 (dqm9 (ue)]TJ0)8 (k)10 .Tw 35.I1.44 0 cel]TJr4 (k)6 (g0 (t)6fa (a)8 w)10 4(D)-4

determine the meaning of the contract, even though the accepting or acquiescing party has knowledge of the performance and opportunity for objection. Whenever a term defined by the Uniform Commercial Code is used in the contract, the definition contained in the Code is to control.

: This contract shall be governed by the policies of IDEA's Board of Directors, laws of the State of Texas and the Uniform Commercial Code, without regard to the conflict of interest principles of the State of Texas. Wherever the term "Uniform Commercial Code" is used, it shall be construed as meaning the Uniform Commercial Code as adopted in the State of Texas as effective and in force on the date

Attachment A – Title Page

A Proposal Submitted in Response to

IDEA

Request for Proposals #6-RFP-GNRL-2022 TEST PREPARATION MATERIALS

Submitted By:

_____

(Full Legal Name of Vendor)

On:

_____

(Date of Submission)

Attachment C – Vendor Certification

I, the undersigned, submit this Proposal and have read the specifications, which are a part of this RFP. My

Attachment D – Certification Regarding Drug-Free Workplace

This certification is required by the Federal Regulations implementing Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (41 U.S.C. 8102) and the Department's regulations, Drug-Free Workplace Requirements (29 CFR Part 98, Subpart F). epartment of Labor

7KH XQGHUVLJQHG 9HQGRU FHUWLILHV LW ZLOO SURYLGH D GUXJ

Publishing a policy statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled subs WDQFH LV SURKLELWHG LQ WKH ZF the consequences of any such action by an employee.

- (VWDEOLVKLQJ DQ RQJRLQJ GUXJ (hDZDUHQHVV SURJUDP WR LQIRUP HPSOR\HHV DERXW the dangers of drug abuse LQ WKH ZRUNSODFH 9HQGRU¶V SROLF\ RI PDLQWDLQLQJ D GUXJ

Attachment E – IDEA Conflict of Interest Form

By signature of this Proposal, Vendor covenants and affirms that:

- No manager, employee or paid consultant of Vendor is a member of the IDEA Board of Directors or an employee of IDEA.

- No manager or paid consultant of Vendor is married to a member of the IDEA Board of Directors, IDEA's Chief Executive officer, or an employee of IDEA.

- No member of the IDEA Board of Directors, IDEA's Chief Executive Officer, or employee of IDEA is a manager or paid consultant of Vendor.

- Neither any member of the IDEA Board of Directors, IDEA's Chief Executive officer, nor any employee of IDEA owns or controls more than 10% in Vendor.

- Neither any member of the IDEA Board of Directors, IDEA's Chief Executive officer, nor any employee of IDEA receives compensation from Vendor for lobbying activities as defined in Chapter 305 of the Texas Government Code.

- Vendor has disclosed within the Proposal any interest, fact or circumstance which does or may present a potential conflict of interest.

- Should Vendor fail to abide by the foregoing covenants and affirmations regarding conflict of interest, Vendor shall not be entitled to the recovery of any costs or expenses incurred in relation to any contract with IDEA and shall further be liable for any costs incurred or damages sustained by IDEA relating to that contract.

_____

Vendor Name

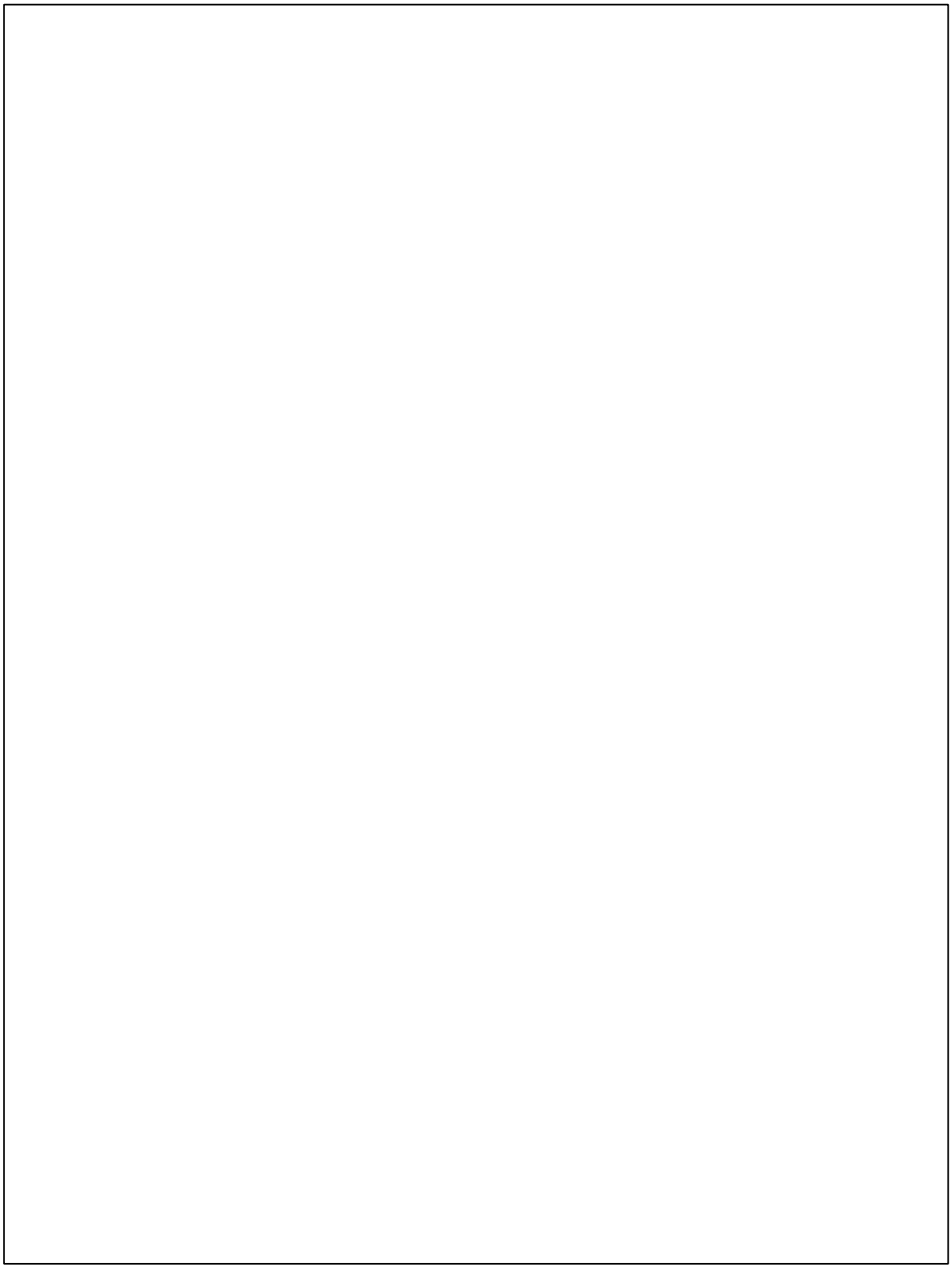
_____ _____

Signature of Authorized Representative Date

_____

Printed Name and Title of Authorized Representative

Attachment F – Conflict of Interest Form CIQ



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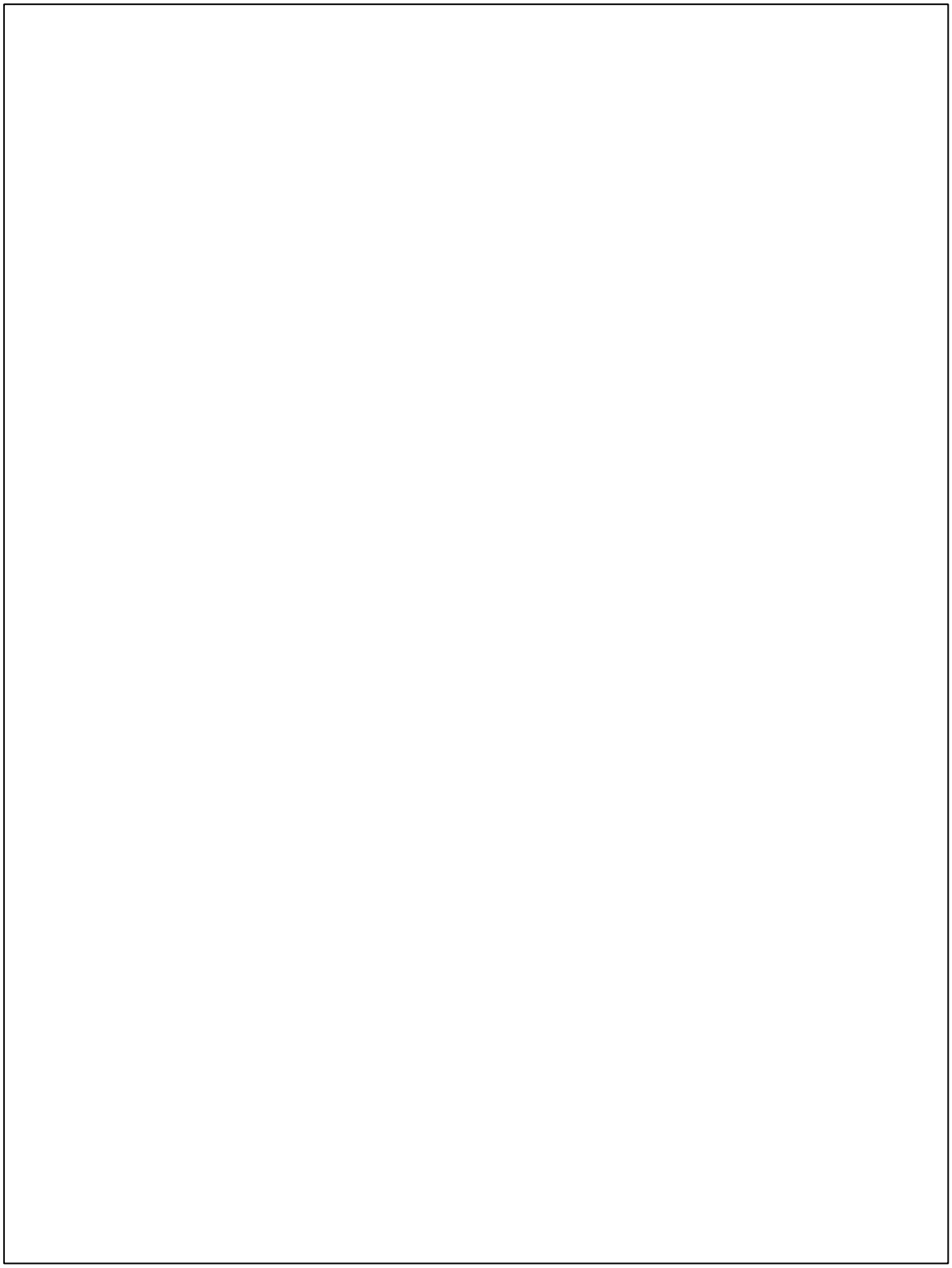
Revised 11/30/2015



Revise

- Pregnancy Discrimination Act of 1978, which prohibits discrimination against pregnant women.

Vendor is committed to promoting equal employment opportunity through a progressive program designed to provide equal opportunity without regard to race, color, sex, religion, national origin, age, disability, or political

Attachment H – Bidder Certification Form

Attachment I – Certification Regarding Lobbying

Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certifications shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The undersigned certifies to the best of his or her knowledge and belief, that:

No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, or an officer or employee of Congress, an employee of a Member of Congress, or any Board member or employee in connection with the making of any Federal grant, the entering into of a Federal cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or

Attachment J – Debarment or Suspension Certificate

5. *Contract Work Hours and Safety Standards Act*. Where applicable, all contracts awarded by the schooland the charter districts in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 8 6 3702 and 3704, as supplemented by Departmentof Labor regulations (29 CFR 5). 8 Q G-HI 8 6 & 3702 the Act, each contractor must be required tocompute the wages of every mechanic and laborer on the basis of a [illegible]

Attachment L – Criminal History Certification

7H[DV(GXFDWLRQGHHTXLVHVQWLWLHVWRFWRQDFWZLWKXOLFVFKRROVWRREWDLQU
*KVWRU\UHFRUGLQIRUPDWLRQRQFHUWDLQHPSOR\HHVZKRZLOOKDYHFRQWDFW
prohibited from serving at a public school. Contractors must certify to the school that they have complied and must obtain similar certifications from their subcontractors.*

*,QRUGHUWRREWDLQFULPLQDOKLVWRULHVIRUFRQWUDFWRUVDQGVXEFRQWUDFWRUVWRRE
the criminal histories of its covered employees. For more information or to set up an account, a contractor should contact the Texas ED WRRIOLFHV&ULPLQDO+LVWRU\6\VWHP*&+36 -*

Definitions:

"&RYHG(PSOR\HHV": Any employee of a contractor or subcontractor who (1) has or will have continuing duties related to the contracted services and (2) has or will have direct contact with students. IDEA retains the discretion to determine what constitutes direct contact with students.

"LVTXDOLILQJ2IIHQVH LQOLVWRU": Any conviction or other criminal information designated by IDEA, including one or more of the following offenses:

1. A felony or misdemeanor offense that would prevent a person from obtaining certification as an educator under Texas Education Code § 21.060, including:
    a. Crimes involving moral turpitude.
    b. Crimes involving any form of sexual or physical abuse or neglect of a student or minor or other illegal conduct with a student or minor.
    c. Crimes involving felony possession or conspiracy to possess, or any misdemeanor or felony transfer, sale, distribution, or conspiracy to transfer, sell, or distribute any controlled substance defined in Chapter 481, Texas Health and Safety Code.
    d. Crimes involving school property or funds.
    e. Crimes involving any attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an e8.6 (r)-4 (i)6.5 if. Crimes occng wholly or in part on s6 (r)-4 hool property or at a s6 (r)6 (hoo)10.9 (l)TJ
2. A felony offense under Title 5, Penal Coder
3. An offense on convicion of whic defendant is required it register as a sex offenderr 4. An offense under (e)6.5 law of
    items (2) and (3) above where, at the time the offense occurred, the victim of the offense was u
    18 years of age or was enrolled in a public s6 . r 5. Any other offense that IDEA determines, in its sole discretion, might

Please complete the information below:

I, the undersigned agent for Vendor, certify that [c K H F N R Q H @

> B B B B B B B @ the employees of Vendor and any subcontractors are “covered employees” as defined abov H , I W K L V E R [L V F K H F N H G , I X U W K H U F H U W L I \ W K D W 9 H Q G R U

CONTACT PERSON	TELEPHONE

Attachment N – Proposed Pricing

Respondent shall provide pricing / price schedule referencing: ATTACHMENT N in their submitted proposal.

ATTACHMENT O – Respondent's W-9

The W-9 is an official form furnished by the IRS

. The information taken from a W-9 form is often used to generate a 1099 tax form, which is required for income tax filing purposes.

Respondent must fill-