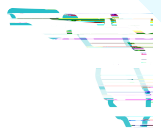


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Dear IDEA Students & Families,

Welcome to the 2024-2025 school year!

We look forward to working with you to help your child be a successful college-bound student. IDEA Public Schools (IDEA), strives to provide a safe learning environment for all children. We have high expectations of ourselves and want to ensure all our students have a fulfilling and successful experience at IDEA. Consequently, we expect students and their families to take an active role by reading and following the Student & Family Handbook requirements.

This handbook provides an overview of our school goals, services, and rules. It is an essential reference book describing what we expect from our students and legal guardians, what you can expect from us, and how we will achieve our educational mission. Please note that "legal guardian" is used to refer to the parent or any other individual who has legally assumed school related responsibility for a student. The handbook includes general information regarding school policies and procedures, important health and safety information, information about academics and grading, information regarding legal guardian rights, and important notices regarding student information, computer resources, and electronic communication devices.

The handbook also includes the Student Code of Conduct. The Code of Conduct is required by state law and is intended to promote school safety and an atmosphere for learning. Both students and legal guardians must be familiar with the Student Code of Conduct. The Student Code of Conduct is available in each school principal's office and IDEA's website. This handbook is designed to be in harmony with IDEA's Board Policy. Please be aware that the handbook and Student Code of Conduct may be amended or revised throughout the year. Changes in policy and procedure will be made available to legal guardians and students online, through newtu7rdiansot, o(tident)7.8 ()TJ 0 2.1 (t)7i

ABOUT IDEA PUBLIC SCHOOLS

Mission

IDEA transforms education by preparing graduates to succeed in college and life.

Vision

To serve as the nation's leader in preparing students for success in college and beyond.

History

From the very beginning, IDEA has focused on raising the achievement levels and expectations of students vcd(y)]TJ 2.0(ed o

x Are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus, or train stations. The principal or

Exceptional Student Education Services

IDEA has the responsibility of identifying, locating, and evaluating individuals with disabilities who are 5 to 21 years of age and who fall within the school's jurisdiction. If you know or suspect that your student has a disability, please contact the Exceptional Student Education department at your child's school for information about available programs, assessments, and services. Legal guardians of new students should advise the school of any previous IEPs or exceptional student services their child received in the past.

Exceptional student services are specifically designed to meet the unique needs of students with disabilities. Each student who receives exceptional student services has an Individual Education Plan ("IEP"), which is developed by a team that includes bu

Tuition

IDEA may not charge tuition to an eligible student.

REQUIRED INSTRUCTION AND GRADUATION

IDEA maintains compliance with all state laws and regulations governing curriculum and graduation requirements.

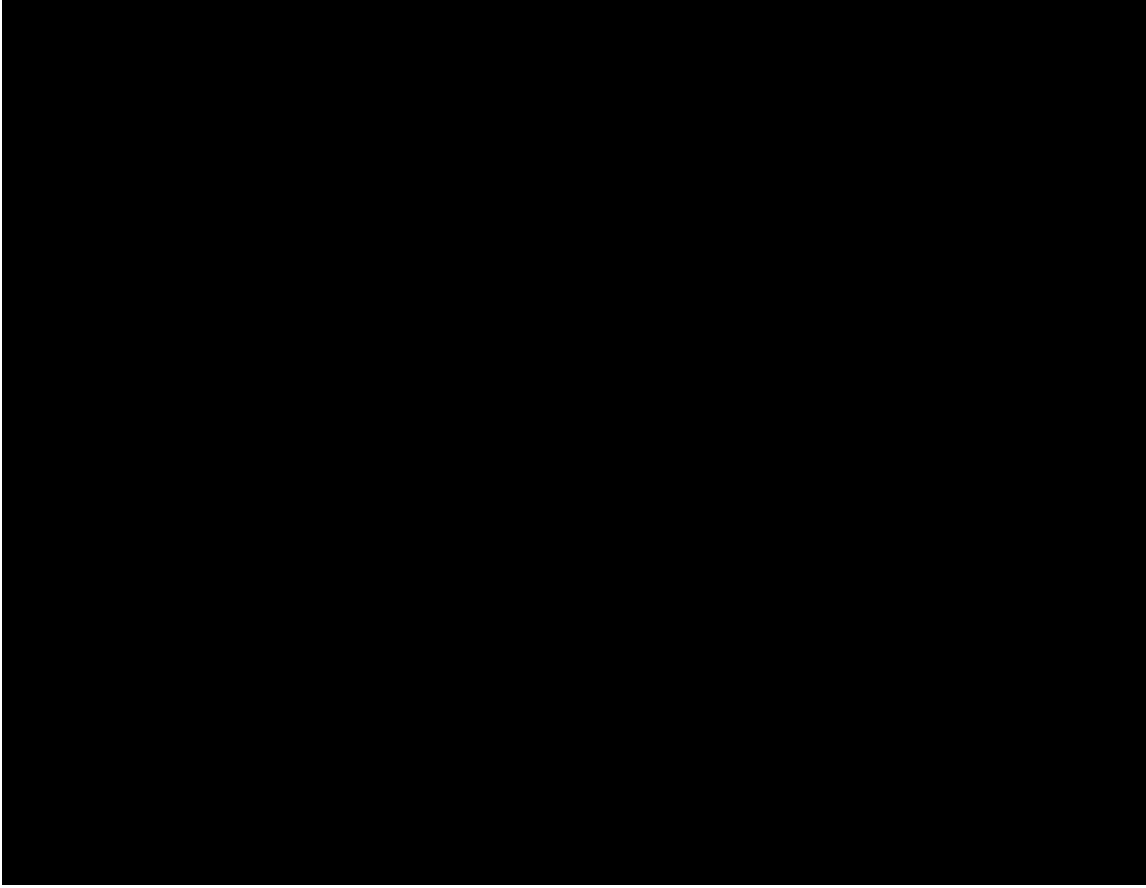
Required Curriculum

IDEA provides instruction aligned to the Florida State Standards of the appropriate grade levels in the following required curriculum:

1. A foundation curriculum that includes:
 - a. English language arts and reading

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Academic Rank

Weighted GPA is used to determine class rank. Top 10% classification is communicated to students at the beginning of the Fall semester of senior year in preparation for college and scholarship applications. For seniors, the final class rankings are determined at the end of students' 8th semester.

Valedictorian and Salutatorian

Graduating seniors with the highest and second highest cumulative weighted grade point average carried out two decimal places as determined at the end of the spring semester of senior year will be eligible to serve as the valedictorian and salutatorian respectively.

Additional Considerations:

- x Valedictorian and salutatorian eligibility requires attendance at an IDEA Public Schools high school for all eight semesters of high school from 9th – 12th grade
- x In the event of a tie for valedictorian based on GPA, schools will make the decision based on the raw average.
- x A student who is in violation of the school code of conduct, honor code, or has criminal charges may be deemed ineligible to represent school as the valedictorian or salutatorian.

If the two highest ranked graduating seniors have the exact same weighted GPA, they will both be named co-valedictorians.

For campus planning purposes, the unofficial Valedictorian and Salutatorian determination can be communicated with appropriate staff members and students after Quarter 15 grades are stored.

Parents/guardians information on students' academic performance in reading and mathematics in comparison to other students locally and in other states. It serves as a common measure of student achievement across the country. A small sample of students is selected to participate each year.

Promotion and Retention Requirements

Kindergarten through Grade 5 Promotion

Students must demonstrate satisfactory performance on the Florida Assessment of Student Achievement (FSA) in reading and mathematics to be promoted to the next grade level.

- x Successful completion of three middle school, or higher level, courses in language arts, mathematics, science, and social studies, to include one civics education course and one career planning course; and
- x A personalized academic and career plan. (F.S. 1003.4156)

Students scoring a level 3 or higher on the Algebra 1 EOC exam meet the promotion requirement for the corresponding mathematics course.

If a student does not meet promotion requirements, exceptions may be considered per grade placement procedures.

High School Promotion:

Promotion from one grade to the next is determined, in part, upon satisfactory performance in English Language Arts, social studies, science and mathematics, along with all credits required for graduation. A student's grade level placement is determined based on the year they entered grade 9, unless they are a foreign student with no obtainable record of credits.

- x Promotion from grade 9 to grade 10 occurs when a student has completed one full year and has earned five credits towards graduation.
- x Promotion from grade 10 to grade 11 occurs when a student has completed two full years and has earned eleven credits towards graduation.
- x Promotion from grade 11 to grade 12 occurs when a student has completed three full years and has earned seventeen credits, including eight required credits in English, mathematics, science, and social studies.
- x Students electing to graduate with the 24-credit program in three years or less are promoted to grade 12 on May 1 of their final semester if they are on track to graduate.

IDEA Public Schools Florida adheres to the [Pupil Progression Plan](#) adopted by IDEA Public Schools Florida.

HEALTH & WELLNESS

IDEA is committed to creating positive, safe, health-promoting learning environments throughout the school year as well as cultivating healthy and safe habits in students and providing access to resources that support these efforts. In addition to all state and federal law, IDEA adheres to board approved policies aligned with our commitment to overall student physical and mental wellness.

For more information and to read our full Health & Wellness policies, see here:

- x [Health policy](#)
- x [Wellness policy](#)

Healthy & Safe Physical Environments

Providing physically safe school environments so that our scholars will thrive is paramount to IDEA's vision and mission. IDEA and its property are alcohol, tobacco, drug, and gun free. Student violators of the prohibitions and restrictions relating to illegal substances and firearms which are detailed below are subject to possible prosecution, as allowed by law, as well as the disciplinary actions of the Student Code of Conduct.

Policies and Procedures that Promote Student Physical and Mental Health

IDEA may adopt board policies that promote student physical and mental health, including policies regarding:

- x Food and nutrition management
- x Wellness and health services
- x Physical examinations
- x Health Screenings
- x Immunizations
- x Medical treatment
- x Communicable diseases
- x Crisis intervention

3. Designated staff member travels to hospital with student via EMS, if needed.
4. When EMS is called, the school will also contact the student's emergency contact listed on their Emergency Card.
- 5.

1. Claim a temporary exemption for the following instances:
 - x Students transferring interstate: A child who transfers into a Florida school from another state.
 - x Students transferring intrastate: A child who transfers into a new county to attend class.
 - x A homeless child
 - x Juvenile justice
 - x Active-duty military children with the armed forces of the United States.
2. To claim exclusion for armed forces, the student must prove that he or she is serving on active duty with the armed forces of the United States.
3. Claim exemption for medical reasons either:
 - x Temporarily for a child who has received as many immunizations as are medically indicated by a physician and is in the process of completing necessary immunizations,

documentation and based on the student's specific areas of difficulty as identified by the licensed professional.

Toileting & Extra Clothing

Toilet training is a process that varies from age to age and ability to ability. Children are typically toilet trained between the ages of two-three years old. Therefore, most children entering IDEA's kindergarten program are able to toilet themselves with minimal supervision, including proper wiping. Legal guardians can provide a change of clothing in case of an accident to be kept in the student's backpack.

1. IDEA staff will call the child's legal guardian to inform them of the incident.
2. If a change of clothes has been provided, the student will change themselves.
3. If a change of clothes has not been provided, IDEA staff will ask the legal guardian to bring a change of clothes to the school.

Restroom and Changing Facility Designation

To ensure the safety and privacy of all students, the following rules apply to restroom and changing facility use:

- x Restrooms: Designated for exclusive use by males or females based on biological sex at birth.
- x Changing Facilities: Designated for exclusive use by males or females based on biological sex at birth.

Students may request a unisex restroom if available.

Refer to the Discipline Matrix section of this handbook for information regarding offenses and corresponding consequences.

STUDENT SAFETY

Student Code of Conduct

IDEA has adopted a Student Code of Conduct in accordance with state laws. Legal guardians acknowledge receiving the Student Code of Conduct upon enrollment and reenrollment of their child.

Students with disabilities are provided with appropriate accommodations and modifications to ensure they have an equal opportunity to participate in all school activities.

or other kinds of aggressive conduct such as theft or damage to property.

IDEA also considers gender-based harassment to be Prohibited Conduct. Gender-based harassment includes harassment based on a student's gender, expression by the student of stereotypical characteristics associated with the student's gender, or the student's failure to conform to stereotypical behavior related to gender. Examples of gender

Appeal

Notice of Allegations

Upon receipt of a formal complaint, IDEA must provide the following written notice to the parties who are known:

- x Notice of IDEA's grievance process, including any informal resolution process.
- x Notice of the allegations of sexual harassment, including, to the extent known, the identity of the parties, the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident.
- x Notice that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made known at the conclusion of the grievance process.
- x Notice that the parties may have an advisor of their choice, who may be, but is not required to be, an attorney.
- x Notice that the parties may inspect, and review evidence related to the complaint.
- x Notice that IDEA prohibits knowingly making false statements or knowingly submitting false information during the grievance process.

If, during an investigation, IDEA decides to investigate allegations about the complaint or respondent that are not included in the initial notice of the complaint, IDEA must provide notice of the additional allegations to the parties whose identities are known.

Grievance Process

At the time of filing a formal complaint, a complainant must be participating in or attempting to participate in the educational program or activity of IDEA.

The following guidelines apply when IDEA receives a formal complaint of sexual harassment. This process is designed to incorporate due process, principles, treat all parties fairly, and to assist IDEA reach reliable responsibility determinations.

- x IDEA will require an objective evaluation of all relevant evidence –including both inculpatory and exculpatory evidence – and credibility determinations may not be based on a person's status as a complainant, respondent, or witness.
- x Any individual designated by IDEA as a Title IX Coordinator, investigator, decisionmaker, or to facilitate an informal resolution process must not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or responsible. IDEA will ensure that Title IX Coordinators, investigators, decisionmakers, and anyone who facilitates an informal resolution process receive appropriate training related to the requirements of Title IX and IDEA's sexual harassment policy.
- x IDEA recognizes a presumption that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the complaint process.
- x IDEA shall attempt to complete an investigation of reported sexual harassment within 60 calendar days of receiving a complaint. However, the investigation process may be delayed or extended for a limited time for good cause with written notice to the complainant and the respondent of the delay or extension. Good cause may include considerations such as absence of a party, a party's advisor, or a witness; concurrent law enforcement activity; or the need for language assistance or accommodation of disabilities.
- x Students found to have engaged in sexual harassment are subject to disciplinary action as outlined in the Student Code of Conduct.
- x IDEA shall employ the preponderance of the evidence to determine responsibility when reviewing formal complaints.
- x IDEA may not require, allow, rely upon, or otherwise use questions of evidence that constitute, or seek disclosure, of information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

Consolidating Formal Complaints

IDEA may consolidate formal complaints as to allegations of sexual harassment against more than one respondent, or by more than one complainant against one or more respondents, or by one party against the other party, where the allegations of sexual harassment arise out of the same facts or circumstances.

Dismissal of Formal Complaints

IDEA must investigate the allegations in a formal complaint.

IDEA must dismiss a formal complaint if the conduct alleged in the formal complaint:

- x Would not constitute sexual harassment, even if proved
- x Did not occur in IDEA's education program or activity or
- x Did not occur against a person in the United States.

- x Identification of the allegations potentially constituting sexual harassment
- x A description of the procedural steps taken from receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, or methods used to gather other evidence
- x Findings of fact supporting the determination
- x Conclusions regarding application of IDEA's Code of Conduct to the facts
- x A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions imposed on the respondent, and whether remedies designed to restore or preserve equal access to IDEA's education program or activities will be provided to the complainant
- x IDEA's procedures and permissible bases for the complainant and respondent to appeal.

IDEA must provide the written determination to the parties simultaneously. The determination becomes final either on the date IDEA provides the parties with the written determination of the result of the appeal, if an appeal is filed, or if an appeal is not filed, the date on which an appeal would no longer be considered timely.

The Title IX Coordinator is responsible for effective implementation of any remedies.

Appeals

IDEA will offer both parties an appeal from a determination regarding responsibility, and from IDEA's dismissal of a formal complaint or any allegations therein, on the following bases:

- x Procedural irregularity that affected the outcome of the matter
- x New evidence that was not reasonably available at the time the determination was made

any time if reasonable suspicion exists to believe that the search will result in evidence that school rules or other laws have been violated. If a vehicle subject to search is locked, the student shall be asked to unlock the vehicle and consent to a search of the

MISCELLANEOUS PROVISIONS RELATING TO STUDENTS

Religious Expression

IDEA prohibits discrimination, harassment, or retaliation on the basis of religion. Students have the right to silently pray or meditate at IDEA, so long as it does not disrupt the instructional day or other activities of the school. IDEA shall not require, encourage, or coerce any student to engage in or to refrain from prayer or meditation during any school activity.

Moment of Silence

Each student may choose to reflect, pray, meditate, or engage in any other silent activity during that minute so long as the silent activity does not interfere with or distract others.

Pledge of Allegiance

Each school day, students will recite the Pledge of Allegiance to the United States flag.

For more information, see “Civics Policy.”

Civics Opt-Out Participation

To opt out of participation in any activities described above (Religious Expression, Moment of Silence, Pledge of Allegiance) where applicable, a legal guardian may:

1. Complete the Civics Opt-Out found on IDEA’s Family Resource Landing Page [LINK](#)
2. Download and print the completed form.
3. Submit completed and printed form in person to the receptionist at the school front office.

School Calendar

IDEA operates according to the school calendar adopted annually by the Board of Directors. Holidays may be used as school make up days for learning days lost due to bad weather or other closure. The dates will be communicated in advance and updated on the online version of the calendar. The latest changes to the calendar will be available on the IDEA website at <https://ideapublicschools.org/parents/academic-calendars/>.

School Day

Students should be in their classrooms ready for instruction at the designated time to begin the school day. Any student not in class by the designated start time will be marked tardy. Any student not in class during roll call will be marked absent.

Students must leave campus immediately after school dismisses in the afternoon, unless they are involved in an activity under the supervision of a teacher or sponsor. If a student is involved in an afterschool activity, he or she must remain in the area where their activity is scheduled to take place. The student may not go to another area of the school without permission by the teacher or sponsor overseeing the activity.

During the school day, students may not loiter or stand in the halls between classes. Students must have a pass to be outside the classroom during class time. Failure to obtain a pass will result in disciplinary action.

Textbooks and Curriculum Materials

Textbooks and additional curriculum materials are provided free of charge for each subject or class, except for dual credit courses. Materials must be used by the students as directed by the teacher and treated with care. A student who is issued damaged materials should report the damage to the teacher.

Students must return all textbooks and supplemental materials to the teacher at the end of the school year or when the student withdraws from school. Any student failing to return issued materials in an acceptable condition loses the right to free textbooks and educational materials until the student and/or legal guardian pay for the damages. However, a student will be provided

- x The materials are obscene, vulgar, or otherwise inappropriate for the age and maturity of the audience.
- x The materials endorse actions endangering the health or safety of students.
- x

Legal guardians must provide their student(s) with the required uniform. Uniforms may be available free of charge for families experiencing financial difficulty. A request for school assistance for purchasing uniforms must be made in writing to the principal or designee and include an explanation of financial hardship. Further details are available in the principal's office.

Students who do not follow IDEA's guidelines for personal attire and appearance may be subject to discipline under the Student Code of Conduct.

Newly enrolled students may be provided with a grace period of up to two weeks to obtain appropriate IDEA uniforms.

IDEA Student Dress Code

Uniforms help our students to focus on academics, prevent disruption, avoid safety hazards, and provide a socially safe, secure, and stable school climate. The appearance of all students reflects the high standards and culture of our school.

Monday, Tuesday, Wednesday, and Thursday Uniform

- x Khaki, black or navy bottoms (skirts, skorts, capris, shorts, or pants). Joggers or pants with elastic at the cuffs are not permitted. Skirts and shorts must be knee length. Shorts and pants may not be rolled up.
- x IDEA logo polo shirt in designated grade-level color and purchased at a store on the uniform guide ([Link](#)) Uniform shirts must be tucked in, and sleeves may not be rolled up.
- x The only sweaters, jackets, and sweatshirts that may be worn inside the classroom must be the official sweaters, jackets, and sweatshirts sold by one of the vendors listed in the uniform guide. All other sweaters, jackets, and sweatshirts may only be worn outside of the school building during cold weather and stored in their backpacks in class.
- x During cool/cold weather, students may wear a long-sleeved black or white shirt under their IDEA logo polo shirt. Undershirts and polo shirts must be tucked in. Any undershirts worn must be black or white.
- x Black belts must always be worn. Belts are not required for Kinder.
- x Footwear: black athletic shoes, must be closed toe.

Friday Uniform

- x Blue jeans

Transportation

The Student Code of Conduct will be posted at each IDEA campus and/or will be available for review at each principal's office. Legal guardians will be notified of any violation that may result in a student being suspended or expelled from IDEA. Students and staff must be familiar with the standards set forth in the Student Code of Conduct, campus and classroom rules.

The Student Code of Conduct does not define all types and aspects of student behavior, as IDEA may impose campus or classroom rules in addition to those found in the Student Code of Conduct. These rules may be posted in classrooms or given to the student and may or may not constitute violations of the Student Code of Conduct. When students participate in student activities, they will also be expected to follow the guidelines and constitutions that further specify the organization's expectations, student behavior, and consequences.

Authority and Jurisdiction

IPS has disciplinary authority over a student:

- x During the regular school day and/or while the student is going to and from school on IDEA transportation.
- x During open lunch periods in which a student is allowed to leave campus
- x While the student is in attendance at any school-related event or activity, regardless of time or location.
- x For any school-related misconduct, regardless of time or location.
- x

Because of these factors, discipline for a particular offense, unless otherwise specified by law, may bring into consideration varying techniques and responses.

Techniques

The following discipline management techniques may be used—alone or in combination—for behavior prohibited by the Student Code of Conduct or by campus or classroom rules:

x

- ... Possession of items or materials that are inappropriate for an educational setting (See Special Notes #1)
- ... Repeated use of profane or crude language (general, not directed at someone)
- ... Unauthorized location
- ... Unauthorized use of wireless communication devices
- ... Violation of dress code

- ... Student contract
- ... Behavior Plan
- ... Practical FBA

Campus-Based Support Options:

- ... Peer Mediation
- ... Participation in a counseling session related to the infraction

Restorative/Corrective Action Options:

- ... Confiscation of wireless communication devices
- ... Replacement or payment of any damaged property (if appropriate)
- ... Recommendations from MTSSRTi strategies

Exclusionary Options:

...

- altering
- ... Sexting
- ... Sexual harassment (See Special Notes #6,7,& 8)
- ...

misconduct and violent actions that threaten life.

Required Actions and must select one or more of the Optional Strategies from PLAN V. The use of appropriate prior plan strategies may be used in conjunction with this Plan.

LEVELV-

Most Serious, Dangerous or Violent Behaviors

- ... Aggravated assault
- ... Aggravated battery against a non-staff member
- ... Armed robbery
- ...

GLOSSARY

1.	Administrators	<p>Adults in school with executive authority to manage the day- to-day business. They include the principal, and the assistant principals, among others.</p> <p>Example: School administrators are responsible for making schools run smoothly.</p>
2.	<p>Alcohol/Alcohol Use</p> <p>Level III Behavior</p>	<p>Mind-altering or mood-altering beverages, including but not limited to beer, wine, wine coolers, vodka coolers, liquors, etc.</p> <p>Possession, use, sale, purchase or distribution of alcohol means that a person is caught in the act of using, admits using or is discovered to have used in the course of an investigation.</p> <p>Possession, use, sale, or distribution of alcohol will result in corrective actions at school and may lead to address and criminal penalties.</p> <p>Example: Drinking alcohol at the basketball game is prohibited on school property.</p>
3.	<p>Alcohol-related incident</p> <p>ed19 re W n BT 0.801 112.919 re W(r)d ()Tj</p>	<p>An incident is alcohol-</p>

		<p>another individual. Bullying occurs within an interpersonal relationship characterized by an imbalance of power (physical or psychological). Unwanted and repeating written, verbal, or physical behavior including any threatening, insulting, or dehumanizing acts, by an adult or student that are severe or pervasive enough to create an intimidating, hostile or offensive educational environment.</p> <p>Systematically and chronically inflicting physical hurt or psychological distress on one or more students or employees that is severe or pervasive enough to create an intimidating, hostile or offense environment; or unreasonably interferes with the individual's school performance or participation. Bullying includes instances of cyberbullying.</p> <p>Example: When the girl repeatedly made fun of another student for being poor, the girl was guilty of bullying.</p>
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12. Bullying-related incident

		her teacher assigned daily.
16.	Complaint Procedure:	A series of steps taken to try to resolve a complaint. Example: The parentteacher conference was held as required by the complaint procedure process.
17.	Confrontation: Level I Behavior (student) Level II Behavior (staff member)	An argument or squabble. Example: The student went up to the custodian and caused a confrontation by yelling at him when the custodian asked him to not walk on the wet floor.
18.	Controlled Substances (drugs): Level III Behavior	Mind-altering or mood-altering drugs, including but not limited to marijuana, cocaine, heroin, various pill, etc. Possession, use, sale or distribution of controlled substances will result in correct strategies at school and may lead to arrest and criminal penalties.
19.	Corporal Punishment:	The use of physical punishment by a legal guardian or student on a student. The use of corporal punishment is prohibited in IDEA Public Schools. This prohibition extends to legal guardians on school grounds. Example: Slapping or spanking a student is corporal punishment and not allowed in school.
20.	Corrective Strategies/ Disciplinary Actions	Methods or steps used to help students learn how to follow school rules and to protect the safety of everyone at the school. Example: The teacher used corrective strategies to improve his school behavior.
21.	Counselor	A school employee who is uniquely trained to help students overcome obstacles that may form barriers to learning. Example: Trust counselors are trained to talk with students about their problems.

Prerequisites to Suspension

Prior to suspending a student, the principal or designee must attempt to hold an informal conference with the student to:

- x Notify the student of the accusations against him/her,
- x Allow the student to relate his or her version of the incident, and
- x Determine whether the student's conduct warrants suspension.

Notification to Legal Guardians

If the principal or designee determines the student's conduct warrants suspension during the school day, the principal or designee will make reasonable effort to notify the student's legal guardian(s) that the student has been suspended before the student is sent home. The principal or designee will notify a suspended student's legal guardian(s) of the suspension period, the grounds for it, and the time and place for an opportunity to confer with the principal.

Credit During Suspension

A student shall receive credit for work missed during the period of suspension if the student makes up work missed during the period of suspension within the same number of school days the student was absent on suspension.

Process for Expulsion (extended suspension) & Notice

When the principal or designee determines that a student's conduct warrants expulsion, the Principal will provide the School District Superintendent and legal guardians with a recommendation for expulsion as required by Florida law. The School District will provide notice of further proceedings to the legal guardians.

Emergency Placement

If the principal or designee reasonably believes a student's behavior is so unruly, disruptive, or abusive that it seriously interferes with a teacher's ability to communicate effectively with students in a class, with the ability of a student's classmates to learn, or with the operation of IPS or a school-sponsored activity, the principal or designee may order immediate removal of the student. The principal or designee may impose immediate suspension if he or she reasonably believes such action is necessary to protect persons or property from eminent harm. At the time of such an emergency removal, the student will be given verbal notice of the reason for the action and appropriate hearings will be scheduled within a reasonable time after the emergency removal.

Notwithstanding any provision of law prohibiting the disclosure of the identity of a minor, whenever any student who is attending a public school is adjudicated

and state law. If an exceptional student education due process appeal is filed, the student with a disability shall remain in the current education setting in place when such appeal is noticed to IDEA, unless IDEA and the student's legal guardian agree otherwise.

Gun-Free Schools Act

In accordance with the Gun-Free Schools Act, IDEA shall expel from the student's regular program for a period of one year any student who is determined to have brought a firearm, as defined by federal law, to school. The principal may modify the term of expulsion for a student or assess another comparable penalty that results in the student's expulsion from the regular school program on a case-by-case basis and in accordance with legal requirements.

For the purposes of this section, "firearm" means:

- x Any weapon – including a starter gun – which will, or is designed to, or which may readily be converted to expel a projectile by the action of an explosive from the frame or receiver of any such weapon.
- x Any firearm muffler or firearm silencer
- x Any destructive device. "Destructive device" means any explosive, incendiary or poison gas bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than 1/4 ounce, mine, or device similar to any of the preceding described devices. It also means any type of weapon – other than a shotgun shell or a shotgun that is generally recognized as particularly suitable for sporting purposes – by whatever name known which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more than 1/2 inch in diameter; and any combination of parts either designed or intended for use in converting any device into a destructive device as described, and from which a destructive device may

Level One– Principal Review

A legal guardian or student shall submit a written Grievance Form, same as the form referenced above, to the principal or designee within the later of (1) seven days from the time the event(s) causing the complaint were or should have been known, or (2) within five days following an informal conference with the principal. IDEA reserves the right to require the grievant to begin the grievance process at Level Two.

The principal or designee will meet with the complaining legal guardian or student within seven days of receipt of the complaint. Following the conference, the principal or designee shall have seven days to respond in writing.

Note: A complaint against the Superintendent shall begin at Level Three.

Level Two– Superintendent Review

If the student or legal guardian is not satisfied with the Level One decision, or if no decision is provided, the student or legal guardian may appeal the Level One decision to the Regional Superintendent or designee by filing written notice. The request must be filed within seven days of the Level One decision or the response deadline if no decision is made. The appeal must include a signed statement of the complaint, any evidence supporting the complaint, and a copy of the written complaint to the principal and a copy of the Level One Decision, if issued. The appeal shall not include any new issues or complaints unrelated to the original complaint. The Superintendent or designee will hold a conference within seven days of receiving the appeal and issue a written decision within seven days following the conference.

Written appeals can be sent to:

IDEA Tampa Bay
Formal Grievance: Request for Review

IDEA Jacksonville
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- x Complaints regarding notice to legal guardians shall be handled as provided in that section.

Notice to Parents Required by Florida Statute 1001.42/ Complaint Process

- o age-appropriate or developmentally appropriate for students in accordance with state standards.
 - x Concerns over student support services training developed or provided to school
 - o personnel that is believed to be out of compliance with guidelines, standards, and
 - o frameworks established by the Department of Education.
 - x Concerns over parental notification at the beginning of the school year about
 - o healthcare services offered by the R.008 Tw al tered 7innied by eliiioath717o77468480ITd ()Tj /TT0 1 Tf7eredlr duc beq

Principal a written request that identifies the records they wish to inspect. The Principal or designee will make

Education, or State and local educational authorities, such as the Florida Department of Education. Disclosures under this provision may be made, subject to the requirements of § 99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf, if applicable requirements are met.

- x In connection with financial aid for which the student has applied or which the student has received, if the information is necessary for such purposes as to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid.
- x To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively

